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Date April 15, 2020

Ref. MGT/ELCID/20/007

Subject Schedule of the Annual General Meeting of Shareholders for the year 2020 and meeting measures under the situation of the corona virus epidemic (COVID-19)

To: President  
The Stock Exchange of Thailand

According to the Board of Directors' Meeting of Megachem (Thailand) Public Company Limited (the "Company"), No. 2/2020, held on 2 April 2020. The Board of Directors Meeting has unanimously resolved to authorize the Chief Executive Officer to complete the Annual General Meeting of Shareholders for the year 2020. The company therefore scheduled the annual general meeting of shareholders for the year 2020 on Friday 8 May 2020 at 14:00 hrs. at Megachem (Thailand) Public Company Limited office, at 25 Soi Chalongkrung 31, Ladkrabang Industrial Estate Soi G1/9 Lamplathew Lat Krabang, Bangkok 10520 Thailand.

Since the meeting venue has limited space and seats must be spaced as recommended by The Ministry of Public Health to prevent and reduce the risk of the spread of the COVID-19 virus from the overcrowding of shareholders on the meeting day, which is still unpredictable and for your own sanitation. The company requests cooperation with shareholders to appoint an independent director to act as their proxy. In this regard, shareholders can appoint the Company's Independent Directors as their proxy to attend the meeting and vote on their behalf in accordance with the method shown in Attachment 4 of the notice of the meeting which has been sent to shareholders. By sending to:

Megachem (Thailand) PCL  
25 Soi chalongkrung 31, Ladkrabang Industrial Estate Soi G1/9  
Lamplathew Lat Krabang, Bangkok 10520  
Channel for submitting questions

In case that the shareholders wish to submit questions in advance, the shareholders can submit through email: [secretary@megachem.co.th](mailto:secretary@megachem.co.th) the company will collect questions from shareholders and present to the chairman of the meeting to consider answering questions to shareholders on the meeting day. But in order to have a concise time for the meeting and reduce social contact according to the Social Distancing measures. The company reserves the right to consider answering questions relating to the agenda in the 2020





Annual General Meeting of Shareholders only, and some questions may be considered answered on the company website.

In case of personal attendance

In order to prevent and reduce the risk of the spread of COVID-19, the Company would like to request for all shareholder's cooperation in the following matter.

The company will set up screening point in accordance with the guidelines of the Department of Disease Control.

For shareholders who wish to attend the meeting by themselves, the company will set up a screening point at the entrance of the company in accordance with the guidelines of the Department of Disease Control. Anyone who fails to pass the screening test, (i.e. shows symptoms of fever or has a body temperature of 37 degrees Celsius or higher) will be deny to enter the meeting room. However, all shareholders including any shareholders who are denied to enter the meeting room, can still vote by proxy by assigning an independent director to vote on their behalf.

Please be informed accordingly and requesting cooperation in strict compliance with the said measures for the good sanitation of all shareholders.

Sincerely yours,

(Mrs. Busaraporn Prathoomrat)

Director

Megachem (Thailand) PCL